

Form to accompany nominations for Junior Vice-President 2017-18

This form must be completed and returned to the National Union accompanying every nomination by a Local Association in the Junior Vice-President election 2017-18.

Please enclose copies of the following paperwork for the meeting at which the nomination was made:

- **Calling Notice**

(A Calling Notice and Agenda must have been sent to all full members of the Local Association in accordance with the timescales prescribed in the model rules. For the avoidance of doubt, in order to meet any potential challenge, the notice must have been sent to members at their home address.)

- **Agenda**

(In accordance with Rule 20(2)(b) this must include as a separate item of business the consideration and making of nominations for Junior Vice-President. It is acceptable for the Agenda to be an integral part of the Calling Notice in which case only the Calling Notice need be submitted.)

- **Attendance list**

(Only nominations made at a quorate meeting will be valid. Please note that only full members of the Local Association count towards the quorum. Attendance lists must be legible and include the members' names, workplaces and signatures in order that their membership can be verified when the form is received at Headquarters. If they are not legible, they will be returned for clarification and the meeting may not be declared quorate until the verification is made. A model attendance list can be downloaded at www.nasuwat.org.uk/attendancelist.)

N.B. Faxed, scanned or photocopies of this paperwork are acceptable.

Please complete the following information:

Was the Calling Notice and Agenda sent directly to all full members of the Local Association at their home address?	
What date was the Calling Notice distributed to all full members of your Local Association?	
If different from the Calling Notice, what date was the Agenda distributed to all full members?	

Signed

Name

Elected position held in Local Association

Date